## NRA Drafting Guide START OF PROCESS Release Solicitation Pre-Release Considerations NRA Develop Solicitation On-line Announce Solicitation NPG-7120.5 Certification Update Proposers Formulate Research Mailing Lists via email Developme CBD Synopsis Topics Review & Approval Key Milestone nt Check for Non-Begin Recruiting Recruit Panel Start Panel Set-up Receive/Process Proposal Disclosure Agreement Mail/Panel Reviewers Receive Proposals Chairpersons Based on NOIs Notices of Intent (NOIs) Forms on File Processing Distribute Proposal Scientific Peer Review Sort Proposals & NASA Sol. Manager Reviewers Submit Proposal Scores Peer Panel Finalize Panel Packages to Mail/ Meeting Held Recommendations Individual Reviews Summarized to Source Selection Authority Composition Panel Reviewers When applicable Meetings NASA Source Award Completed Selection On-going Procurement Office Selection Decision Award Packages Announcement Processing Administration New Negotiations sent to Procurement Grants Awards Cooperative Agreements Contracts

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